

DEPARTMENT OF
DEFENSE, VETERANS AND EMERGENCY MANAGEMENT
Military Bureau
Joint Force Headquarters, Maine National Guard
Camp Keyes, Augusta, Maine 04333-0033

30 January 2014

ACTIVE DUTY GUARD/RESERVE (AGR) TOUR ANNOUNCEMENT #14-008
TITLE 32 USC SEC 502 (f)

POSITION: Section Leader

GRADE: Captain (O3)

LOCATION: 11th Weapons of Mass Destruction – Civil Support Team (WMD-CST), 1 Armory Road, Waterville, Maine 04901

CLOSING DATE: 14 February 2014

AREA OF CONSIDERATION: Open to currently assigned Maine Army National Guard officers in the rank of 2LT/O1 through CPT/O3 qualified or eligible to become qualified in PSSI 74A. CPT's must have 3 years or less Time in Grade as of Closing Date of Job announcement. (Also see eligibility requirements below).

MILITARY/FULL-TIME ASSIGNMENT: Selected applicant will be assigned both militarily and full time to the Maine Army National Guard in the Section Leader position (UMR Position 006/01 in branch 74A00) (FTMD 2040/005) within the 11th WMD-CST in Waterville, Maine.

ELIGIBILITY REQUIREMENT: Applicants must:

- a. Be a member of the Maine Army National Guard.
- b. Be eligible to become PSSI qualified in 74A (Army)- Chemical, Biological, Radiological and Nuclear (CBRN). This requires a civilian bachelor's degree and the completion of appropriate resident training at the U.S. Army Chemical School (USACMLS).
- c. Have less than 15 years of Active Service (AS) or be able to complete 20 years of AD/AGR service prior to reaching age 60.
- d. Be able to meet the retention physical qualifications outlined in Ch. 3 AR 40-501 exam must be within 24 months (Army) of the date of entry on AGR status as well as meet other applicable medical criteria. A current Physical Health Assessment (PHA) within 12 months.
- e. Meet appropriate height, weight and Army Physical Fitness (APFT) requirements.
- f. Undergo and pass a pulmonary function test and OSHA physical prior to AGR hire .
- g. Reside within a one (1) hour commute from duty location within 6 months of being hired. PCS move authorized.
- h. Not be flagged for personnel actions.
- i. Not have been separated for cause from active duty or a previous AGR tour.
- j. Not be eligible for, or receiving a federal military retired or retainer pay, nor federal service annuity.
- k. Complete Anthrax Immunization and Smallpox Vaccination Program as a condition of employment.
- l. Also see Area of Consideration requirements above.

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- m. Agree to serve a minimum 3 year tour on the CST.
- n. Agree to urinalysis testing prior to entry to active duty and periodic testing while on CST duty.
- o. Agree to uphold the highest standards of conduct and personal appearance.

Note: Non-AGR members in the grade of Lieutenant through Captain with less than 1 year time in grade (Army) must have completed an officer basic course prior to AGR hire.

Current AGR soldiers wishing to apply must have the concurrence of their chain of command. Maine AGR soldiers must also have served at least 18 months in their current assignment unless TAG has waived this requirement.

DUTIES AND RESPONSIBILITIES:

- a. Responsible for tracking WMD-CST personnel entering/exiting a WMD incident site and developing a record keeping system to track the hazardous material training certifications of WMD-CST Survey Team.
- b. Knows CBRN antidote administration and safe patient extraction, crime scene/evidence preservation techniques, establishes WMD-CST chain of custody procedures and demonstrates the ability to utilize Standard Operating Procedures (SOPs) to monitor Survey personnel operating in the Hot Zone.
- c. Uses the National Institute for Occupational Safety and Health (NIOSH) Guide to select the appropriate respiratory protection for WMD-CST Survey teams.
- d. Prepares the WMD-CST Survey Team to operate in the Incident Command System (ICS) employed at the state/local level.
- e. Acts as the WMD-CST Survey (Hazardous Materials) Team Leader when WMD-CST personnel are conducting operations in a "Hot Zone" or "contaminated area."
- f. Assigns specific Hot Zone team functions on incident response.
- g. Occupies a position in a location to observe (team member) Hot Zone operations.
- h. Develops an execution checklist to monitor Survey team detection, identification and sample collection actions in the Hot Zone/contaminated area and tracks down range operations.
- i. Meets with designated civilian government agency and/or senior military leaders to discuss WMD-CST concept, mission, and/or plan WMD-CST participation in a state/local WMD response.
- j. Attends designated agency domestic briefings.
- k. Serves as WMD-CST liaison/point of contact with Emergency response agencies and

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Incident Commanders on WMD-CST detection, sample collection and monitoring capabilities.

l. Develops the Survey teams overall force protection concept and provide the concept to the WMD-CST Force Protection Officer/Hazardous Materials Safety Leader.

m. Provides a survey team readiness status report for the Operations Officer.

n. Develops detection and sampling mission criteria to ensure mission assessments are forwarded to the Operations and Hazardous Material Safety Officers.

TRAINING REQUIREMENTS: Individual training will occur in various school environments, both military and civilian, throughout the country. This duty position will require over 450 hours of technical training above and beyond functional area, or officer professional development schools. Training and Branch qualification is expected to be completed within 24 months. Applicants must seriously consider the implications of these requirements and the commitment we are asking for, prior to applying.

LENGTH OF TOUR: If the selected individual is not AGR he/she will be appointed to AGR status for an initial tour of 3 years. Extension of all AGR soldiers beyond their initial tour is contingent upon recommendation by their supervisor and final approval by the Adjutant General.

HOW TO APPLY: All applicants must submit the following:

A Completed Police Records Check application, (Section I Blocks 1-9 and Section II Block 11)

*****Applications will not be accepted without DD369 (Police Records Check).*****

<http://www.dtic.mil/whs/directives/infomgt/forms/eforms/dd0369.pdf>.

- AGR applicants will **also** submit a memorandum of interest through their Chain of Command to the HRO-AGR office.

- Technicians and Traditional (M-Day) applicants, as a minimum will **also** submit an *NGB Form 34-1*, (Application for Active Guard/Reserve Tour) from the following web site
http://www.ngbpdc.ngb.army.mil/forms/ngbf34_1.htm

*****Applications will not be accepted without Applicants Signature*****

- All applicants are encouraged to submit a current resume and last (3) NCOERs (if applicable).

- Memorandums and Applications must reach the HRO-AGR office **NOT LATER THAN THE CLOSING DATE**. Memorandums and Applications received after the closing date will NOT be considered. The inter-office distribution system may be used (no expense incurred to the government). - Current Maine AGR Job announcements are available on the internet at **<http://www.me.ngb.army.mil/DHR/ANNOUNCEMENTS/DEFAULT.htm>** under the "JOBS" link. Select the "AGR" link to get a blank AGR application form (NGB Form 34-1).

- You may deliver your application and other documents **in person**, or **send** them by:

- **Email** (*Preferred Method*) to **ng.me.mearng.list.hro-agr-br@mail.mil**, or

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- **Non government fax** to MENG-HRO-AGR office at (207) 626-4246, or
- **U.S. mail** to "Department of Defense, Veterans, & Emergency Management, ATTN: MENG-HRO-AGR, Camp Keyes, Augusta, ME 04333-0033"

APPOINTMENT: This position will be filled as soon as possible after 14 February 2014. The Adjutant General retains exclusive appointment authority of AGR personnel. No commitment will be made to any applicant prior to review of qualifications by this office. The Maine National Guard is an Equal Opportunity Employer. All appointments and promotions will be made without regard to race, color, creed, sex, age or national origin.

DISSEMINATION: Supervisors/Commanders, please post to bulletin boards, read at unit formations and notify personnel who may be interested. Qualified personnel who may be absent during the announcement period due to school, illness etc., should be notified.

FOR THE HUMAN RESOURCES OFFICER:

\\\\\\\\\\\\SIGNED\\\\\\\\\\\\\\
MARK K. PERRY
CW4, AG, MEARNG
AGR Manager